



University of Technology, Jamaica

Students' Union

SEMESTER 1 BURSARY APPLICATION FORM
AY 2019/20

DEADLINE: January 24, 2020.



Instruction Sheet

- Please **read the instructions carefully** before completing this form and answer all relevant questions. **INCOMPLETE applications will not be PROCESSED.**
- Applicants are required to complete all sections of the form in **BLOCK LETTERS** only. Please indicate **'N/A'** where the information requested in a section is not applicable to your situation. **ALL INFORMATION PROVIDED WILL BE CHECKED AND VERIFIED.**
- Students who falsify information will be disqualified from any future assistance from the Students' Union.
- Completed application forms should be submitted to the Students' Union Business Office. Please note that you are required to provide copies of all supporting documents such as:
 - ✓ Cover letter (Stating why you should be selected);
 - ✓ Current school I.D;
 - ✓ A recent statement of outstanding balance printed and stamped at the **Finance Department (If applying for Tuition or Dorm)**;
 - ✓ Receipts of all payments made to date and;
 - ✓ Reference section on form **MUST** be signed by any of the suitable referees stated below
- **Suitable Referees: Justices of the Peace, UTech Lecturers, UTech Middle & Senior Managers and Resident Managers**
- **All Applications must be signed by a Students' Union Council Member.**
- **Financial Assistance Offered: Tuition, Dorm & Lunch Subsidies**
- **Qualification Criteria**

The following are the general conditions that should be met in order to benefit from assistance under the Students' Union:

- ✓ Applicants must be able to prove that s/he has exhausted or have been turned down for **ALL** available sources of financing for reasons other than the non-payment of previous loans.
- ✓ Applicants are only allowed **One (1) benefit per Academic year. Second application will not be considered;** ONLY in exceptional cases the Assessment Committee may decide to provide further assistance. **APPLICATION MUST BE SIGNED AND DATED BY APPLICANTS TO BE REVIEWED.**
- Successful applicants will be notified or contacted through the Students' Union Notice Boards and on social media platforms.

1.0. GENERAL INFORMATION	
<p>1. Please tick where applicable:</p> <p>➤ Full-time <input type="checkbox"/></p> <p>➤ Part-Time <input type="checkbox"/></p>	
<p>2. College/Faculty/School:</p> <p>➤ College of Business and Management <input type="checkbox"/>; School: _____</p> <p>➤ Faculty of the Built Environment <input type="checkbox"/>; School: _____</p> <p>➤ Faculty of Education and Liberal Studies <input type="checkbox"/>; School: _____</p> <p>➤ Faculty of Science and Sport <input type="checkbox"/>; School: _____</p> <p>➤ Faculty of Engineering and Computing <input type="checkbox"/>; School: _____</p> <p>➤ College of Health Sciences <input type="checkbox"/>; School: _____</p> <p>➤ Joint Colleges of Oral Health and Veterinary Science <input type="checkbox"/>;</p> <p>➤ Faculty of Law <input type="checkbox"/></p>	
<p>3. Campus: Kingston <input type="checkbox"/> Montego Bay <input type="checkbox"/></p>	
<p>4. Programme Year: Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other _____</p>	
<p>5. Type of Assistance (Select only one)</p> <p>Tuition <input type="checkbox"/> Lunch <input type="checkbox"/> Dorm <input type="checkbox"/> Other _____</p>	
<p>6. Have you ever received assistance from the Students' Union? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes please state, type(s): _____, year: _____, semester: 1 <input type="checkbox"/> 2 <input type="checkbox"/></p>	
<p>7. Please state other source(s) of assistance:</p> <p>➤ A: _____</p> <p>➤ B: _____</p> <p>➤ Other: _____; _____; _____; _____</p>	
<p>8. Please answer All questions</p> <p>Tick the person(s) who contributes to your financial welfare:</p> <p>Mother <input type="checkbox"/> Father <input type="checkbox"/> Spouse <input type="checkbox"/> Others _____</p> <p>Telephone Contact (C) _____ Telephone Contact (W) _____</p> <p>Occupation (s) _____</p> <p>Employer: _____</p> <p>Salary \$ _____</p> <p>Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/></p> <p>Have you applied for Students' Loan/ JAMVAT/ NYS? Yes <input type="checkbox"/> No <input type="checkbox"/> Other _____</p> <p>(a) If yes please state: _____</p> <p>(b) Were you successful? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(c) If yes, are you still receiving assistance from (b)? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	

2.0. BIOGRAPHIC PROFILE			
1. ID # _____		2. Title: <i>Mr. / Mrs. / Ms. / Miss</i> _____	
3. NAME	Last Name: _____	First Name: _____	Middle Initial: _____
4. Date of Birth: dd / mm / yyyy _____		5. Gender: <i>Male [] Female []</i>	6. Marital Status: _____
7. Country of Birth: _____		8. Nationality: _____	
9. Disability: Yes [] No [] If Yes, Please State _____		10. Employment Status: _____	11. Employer: _____
12. Employer's Telephone: _____		11. Employers E-mail Address: _____	
3.0. Contact Information			
1. Permanent Address _____ _____ _____		Semester Address (if you reside on hall please provide full details) _____ _____	
2. Telephone #	Digi: _____ Lime _____	Work: _____	
3. Email Address (Block Capital):			
REFERENCES:			
Name: _____ Occupation: _____ Phone: _____ E-Mail: _____ Signature: _____		Students' Union Council Member's Information Name: _____ Portfolio: _____ Signature: _____	
Council Member's Comment			
_____ _____			
Applicant's Name: _____		Signature and Date: _____	
FOR OFFICIAL USE ONLY			Students' Union Stamp or V.P. Students Services Signature
Approved for : Lunch []		Approved By : _____	
Tuition []	Dorm []	Date: _____	